

ILBANK
DEPARTMENT OF INTERNATIONAL RELATIONS
CLIMATE AND DISASTER RESILIENT CITIES PROJECT
(CDRCP)

TERMS OF REFERENCE FOR
INDIVIDUAL MUNICIPAL ENGINEER/DISASTER RISK MANAGEMENT
CONSULTANT

(Ref: CDRC-IB-IND-DRM.01)

1. Project Background

The Climate and Disaster Resilient Cities (CDRC) Project aims to increase access to seismic and climate resilient housing, municipal infrastructure and services in Project Provinces in Türkiye, and to respond promptly and effectively in the event of an Eligible Crisis or Emergency. It will support the government in tackling the challenges related to climate and disaster resilient housing and infrastructure interventions in the urban areas of selected provinces in Türkiye.

The Project will be implemented through five components, namely (1) Institutional strengthening to enable conditions for urban resilience, (2) Expanding access to resilient housing, (3) Investments in climate and disaster resilient municipal infrastructure, (4a,4b) Project Management, Monitoring, and Evaluation and (5) Contingent Emergency Response Component.

Components 1, 2, 4a and 5 are being implemented by the Urban Transformation Presidency (UTP) affiliated with the Ministry of Environment, Urbanization and Climate Change (MoEUCC). This part of the Project will provide sub-loans to eligible owners to retrofit or reconstruct their housing or commercial units in risky buildings in the provinces of Izmir, Istanbul, Kahramanmaras, Manisa and Tekirdag, complemented by technical assistance to UTP/MoEUCC and local authorities to strengthen their capacity to develop, implement, and monitor green and resilient urban transformation programs.

Component 3 will support ILBANK to on-lend loans (in Euro) with longer maturities and lower interest rates than the comparable domestic market to the Project metropolitan municipalities and affiliated water and sanitation utilities in the provinces of Izmir, Istanbul, Manisa, Sakarya, and Kayseri (municipal sub-borrowers) to undertake municipal infrastructure investments that increase resilience against the impacts of climate-related and/or other disaster hazards. ILBANK will be the Financial Intermediary (FI) for this Component, and the municipal sub-borrowers will be responsible for implementation of their eligible sub-projects. ILBANK will ensure the financial viability and creditworthiness of the sub-borrowers per standard practice. The Component will finance works, goods, non-consulting, and consultant services for: (i) demand-driven resilient and green municipal infrastructure investments in the eligible provinces, including the construction or rehabilitation of stormwater, drainage, and flood management systems, water and wastewater systems and treatment plants, and urban transport systems; and (ii) technical assistance to municipal sub-borrowers to strengthen management and implementation support (e.g.,

procurement, environmental and social management, citizen engagement) for climate and disaster resilient municipal sub-projects.

Component 4b will finance the provision of goods, consulting services, non-consulting services, and operating costs to ILBANK for management and supervision of the Project in compliance with World Bank regulations and standards, including but not limited to monitoring and evaluation, reporting, procurement, financial management, disbursement, environmental and social management, grievance redress mechanisms, as well as communication and outreach activities.

The technical aspects of the project will be managed and coordinated by ILBANK Project Management Unit (PMU) by assigning the relevant expert (as indicated below). The position will be based in Ankara. If required and with the approval of ILBANK, the Specialist will participate in field visits to municipalities/enterprises.

2. Scope, Objective, and Tasks

These terms of reference cover the activities defined under the following main task headings within the scope of the CDRC Project. The Consultant will provide consultancy and technical support services to the ILBANK PMU for the timely and efficient preparation, execution, and completion of the works by the municipal sub-borrowers under the Project.

Task 1: Review of designs and feasibility reports

- To prepare documents such as designs, drawings, bills of quantities, tender documents, existing pre-feasibility and feasibility/engineering studies, ToRs, etc. for transportation and environmental infrastructure projects produced by municipal sub-borrowers/consultant firms to ensure resilience against climate and disaster risks and to assist the PMU by attending meetings with municipalities and relevant public institutions and to contribute to the timely and high quality production of project outputs.
- As part of this review, the Consultant shall check if the proposed investments fulfill the eligibility criteria under CDRC, including that the investments adequately address climate and disaster resilience aspects (meaning both the resilience of the asset to be constructed as well as how the asset will support resilience of the population more broadly to climate and disaster risks).
- Consolidate relevant materials, good practices, and any other relevant information about climate and disaster resilient infrastructure to share with implementing agencies to sensitize them about the importance of resilient infrastructure design.
- Provide technical guidance and training to municipal sub-borrowers on Climate and disaster resilient infrastructure.

Task 2: Reporting, monitoring and evaluation activities

- He/she will work with the PMU staff in the reporting, monitoring and evaluation activities and will prepare relevant reports for the World Bank on the issues within his/her area of responsibility.
- The Consultant shall ensure that files and documents related to the implementation of the activities carried out under the Project are recorded and organized. He/she shall keep an organized record of all documents related to the implementation.

Task 3: Other tasks under the Climate and Disaster Resilient Cities Project

- To contribute to the preparation of job descriptions, technical specifications, tender documents, announcements, and draft contracts required by the Project activities.
- Upon request to examine other relevant documents to be prepared within the framework of the Project on issues related to the field of duty and to report its opinions and suggestions to the PMU manager.
- Upon request, to ensure that the Project's relevant stakeholders are fully informed on issues related to its mandate, based on the documents prepared in relation to the Project.
- Visiting municipalities/administrations within the scope of Project if needed in Project management.
- Providing support for internal and external correspondence.
- The consultant may communicate with persons, institutions, and organizations outside ILBANK with the permission of the manager.
- In addition to the duties defined above, to fulfill the consultancy service needs that may within the scope of the Project.

3. Qualifications and Skills

- At least Bachelor's Degree in Civil Engineering, Environmental Engineering, Urban Planning, or Transportation Engineering, of universities in Türkiye or abroad (accepted as equivalent by Türkiye's Higher Education Institution - YÖK).
- Master's Degree/PhD. in civil engineering/disaster management/environmental engineering or relevant other field related to the Project scope will be an asset
- A minimum of 8 years of overall professional experience, including at least 4 years of specific experience in the planning, design, supervision, or implementation of urban transport and/or water and wastewater infrastructure projects.
- Knowledge and proven experience in disaster resilience and adaptation to climate change in municipal infrastructure development and implementation.
- Knowledge and proven experience in climate change mitigation actions regarding municipal infrastructure development and implementation.
- Demonstrated experience in Türkiye and/or at least one other country of designing environmental infrastructure and/or urban transportation to be more resilient to disasters and climate change, beyond what may be stated in regulations.
- Demonstrated experience developing climate change action plans, city resilience plans or similar in Türkiye with international experience an added bonus
- Demonstrated experience working in the prevention and preparedness and/or reconstruction for earthquakes and floods in urban infrastructure.
- Good command of spoken and in written Turkish and English,
- Proficiency in key computer applications, e.g., Word, Excel, PowerPoint, MS Project
- Excellent interpersonal and communications skills,
- Ability to travel without restriction,
- Teamwork skills,
- Analytical thinking and problem-solving skills, and
- Completed military service for male candidates.

4. Duration and Location of Employment

The services will be required on a full-time basis for an expected duration of 33 months until the project closing date on October 31, 2028. The Individual Municipal Engineering/DRM Consultant is expected to commence work from February 2026, with two months' probation period and a renewable 1-year contract, if performance is satisfactory.

The position will be based in ILBANK Headquarter as a member of the PMU and the Municipal Engineer/DRM Specialist will be expected to travel to civil works sites and other relevant sites under the project throughout project implementation.

5. Reports

The Consultant shall prepare, update technical parts of all progress reports and comment on any activity reports due to WB. He/she will fill in detailed time sheets on his/her activities and comply with his/her contract's requirements in terms of payment/time justification in the context of high accountability under IBRD financing. The reports prepared by the consultant will be submitted to ILBANK PMU.

6. Methodology

The consultant will be hired in accordance with the World Bank's "Procurement Regulations for IPF Borrowers (November 2020) (Procurement Regulations)", i.e. as per the selection method, namely Selection of Individual Consultants. The contracted position will be the DRM Specialist of ILBANK PMU in Ankara. The contract will be signed between the ILBANK Department of International Operations or his designee and the consultant.

7. Application

The application should include a CV in the following format in English.

Attn: Mr. Turhan Atakan GÜLYURDU, Manager of Contract Coordination Unit

ILBANK Directorate General

Department of International Relations

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ANNEX I
CURRICULUM VITAE

Name of Staff :
Profession :
Date and Place of Birth :
Civil Status :
Home Address :
Phone **home** :
 mobile :
E-Mail :
POSITION APPLIED :

KEY QUALIFICATIONS

Specific experience in:

-
-
-
-

EDUCATIONAL BACKGROUND

-
-
-
-

PROFESSIONAL EXPERIENCES
(Employment Record)

-
-
-
-

Language Proficiency :

1.	Excellent	Good	Poor
Reading			
Writing			
Speaking			

2.	Excellent	Good	Poor
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Reading			
Writing			
Speaking			

3.	Excellent	Good	Poor
Reading			
Writing			
Speaking			

Computing Knowledge :

Experience in:

-
-
-
-

Membership of Professional Societies :

References and transcripts : AVAILABLE UPON REQUEST

Certification

I, the undersigned, certify that to the best of my knowledge and belief, this biodata correctly describes myself, my qualifications and my experience.

Signature

Date