

**ILBANK**  
**DEPARTMENT OF INTERNATIONAL RELATIONS**  
**PUBLIC AND MUNICIPAL RENEWABLE ENERGY PROJECT**  
**(PUMREP)**

**TERMS OF REFERENCE FOR**  
**INDIVIDUAL SOCIAL CONSULTANT**  
(Ref: PUMREP-IB-IND-SC-01.RB)

**1. Project Background**

The PUMREP will support the Government of Türkiye to scale-up renewable energy use in the public sector by focusing on central government buildings and municipalities. The Project will contribute to expanding the distributed RE market in public facilities by addressing the barriers discussed above and help demonstrate leadership in the public sector to use sustainable energy solutions to deliver on the country's climate mitigation commitment and enhance energy security.

The Project Development Objective (PDO) is to support the power sector decarbonization through increasing the use of renewable energy (RE) in public facilities.

The Project includes three components: (a) Renewable Energy investments in central government buildings; (b) Renewable Energy investments in municipalities; (c) Technical Assistance and Project Implementation Support.

**Component 1. Renewable Energy investments in central government buildings**

This component will support introducing RE technologies in central government and central-government-affiliated buildings (e.g., public buildings under central ministries, universities, and hospitals) and will be implemented by the General Directorate of Construction Affairs (GDCA) under the Ministry of Environment, Urban and Climate Change (MoEUCC). RE installations will be primarily used to offset the building's electricity and fuel consumption (i.e., for self-consumption purposes rather than to generate power to sell to the grid). While potential subprojects are likely to be solar PV, based on the preliminary pipeline provided by MoEUCC, eligible RE technologies include rooftop or ground-mounted solar PV and solar water heating. In addition, this component will include a pilot for a small subset of the subproject portfolio to combine solar PV investments with upgrades of existing (fossil-fuel based) heating and cooling systems to electric heat pump-supported systems. Through combining these investments into a building, the solar PV system can offset the increase in electricity consumption from the new heat pump. Potential eligibility criteria for central government buildings would include, inter alia, but are not limited to (i) ownership by (or assigned to) the central government; (ii) no plans for office moves, closure, building demolition or privatization; (iii) must be structurally and seismically safe, with no high flood risk; (iv) must have adequate energy performance; and (v) already have connection agreement. The eligibility criteria for RE technologies and buildings will be finalized during the Project preparation stage.

**Component 2. Renewable Energy investments in municipalities**

This component will support introducing RE technologies in municipalities and will be implemented by İller Bankası A.Ş. (ILBANK). The RE installations will be primarily used to offset the overall energy consumption from public facilities (e.g., administrative buildings,

water supply and water treatment, public lighting, etc.) and thus reduce the municipalities' energy bills. Although most of proposed subprojects are solar PV (both rooftop and ground-mounted), other RE technologies may also be considered for support during project preparation. The eligibility criteria for RE technologies and sub-project locations will be finalized during the Project preparation stage.

### **Component 3: Technical Assistance and Project Implementation Support**

This component will finance project management and implementation support activities, including, inter alia, project development costs for early subprojects, such as marketing and outreach; preparation and/or technical review of feasibility studies; day-to-day project management such as bidding document preparation, tendering process management, contract management, supervision of installation and works; implementing financing requirements in compliance with Bank's fiduciary policies and guidelines; implementing environmental and social framework (ESF); Project monitoring and evaluation; and other Project communications. Specific TA needs from MoEUCC and ILBANK will be identified during the Project preparation and included in the Project design to ensure the sustainability of the Project.

## **2. Scope and Objective**

In the scope of the Project, Social Specialist need to be assigned at the PMU level to assist in the project implementation in respect to oversee and ensure implementation of social impact and risk mitigation plans and monitoring of all social aspects related to the project.

Specifically, the Social Specialist will ensure that the sub-projects are carried out by Municipalities/Utilities with due regard to appropriate social standards and practices, and in accordance with the Environmental and Social Framework (ESF) instruments and as per the Environmental and Social Commitment Plan (ESCP). Besides, the Social Specialist will ensure the preparation of site specific ESF instruments (Environmental and Social Management Plan [ESMP] and Checklists, Stakeholder Engagement Plan [SEP], Resettlement Plan [RP], Labor Management Plan [LM Plan], Ex-post Social Audit) their review and approval and will also be responsible for the supervision and monitoring of the sub-project specific ESF instruments in close coordination with PIUs. The Social Specialist will also be responsible to supervise and monitor of the gender and citizen engagement activities described in the Project Appraisal Document (PAD).

The Social Specialist will work in close collaboration with the environmental team and other relevant specialists and units in the project team such as environmental specialist, OHS specialists, etc.

The Social Specialists will report to the PMU Manager.

## **3. Qualifications and Skills**

- At least Bachelor's Degree in social sciences, economics, sociology, public relations, education, urban planner, or any other field related with social sciences;
- Minimum two years' general work experience,
- Minimum one year experience as social expert in management and preparation of ESA studies, E&S due diligence studies, and social baseline data collection, stakeholder engagement, public consultation and disclosure in the local and international context such as World Bank/IFC/EBRD/EU, AFD and United Nations and/or resettlement expertise;

- Proven experience and ability to engage and communicate effectively with diverse stakeholders including citizens of diverse backgrounds, communities, civil society organizations, local government, civil works contractors, government agencies, etc.
- Strong familiarity with the World Bank's ESF or similar environmental and social policies of the IFIs will be an asset,
- Good command of spoken and in written Turkish and English,
- Proficiency in key computer applications, e.g., Word, Excel, PowerPoint, MS Project
- Excellent interpersonal and communications skills,
- Ability to travel without restriction,
- Teamwork skills,
- Analytical thinking and problem-solving skills, and

#### **4. Duties and Responsibilities**

- a) Work in close collaboration with the environmental and OHS specialist and other relevant specialists in the PMU and PIUs' activities to ensure compliance with the ESF instruments prepared for PUMREP, sub-project specific environmental and social documents to be prepared (ESMP, ESMP Checklist, SEP, RP, Ex-post Social Audit, etc.) and with the timelines specified in the E&S documents and in the Project Operational Manual (POM);
- b) Ensure the Project and all its sub-projects are implemented in accordance with the requirements of Turkish Legislation and the World Bank's Environmental and Social Framework (ESF),
- c) Ensure that relevant environmental and social procedures in line with national legislation, ILBANK ESMS and the World Bank Environmental and Social Framework (ESF) are conducted in case of any change in the design of the sub-projects, if deemed necessary, and follow up on their implementation;
- d) Carry out E&S screening of the sub-projects regarding E&S risk categorization according to the World Bank's ESF requirements to ensure all potential social impacts are identified and addressed under applicable RPs/Ex-Post Audits/ESMPs/ ESMP Checklists and implemented prior and during civil works. In particular, ensure that vulnerable and disadvantaged groups are identified, and differentiated measures are taken to protect them for being disproportionately affected by the project, and ensure their equal participation in project benefits;
- e) Review ESA Documents procedures/method statements for site-specific issues in line with Turkish Legislation and the World Bank Environmental and Social Framework (ESF);
- f) Support the maintenance and the management of the Grievance Mechanism (GM) in close coordination with the PIUs;
- g) Ensure Sub-borrower's GM is adapted to ILBANK GM Policy including complaints related to sexual exploitation and abuse (SEA) and sexual harassment (SH) in full confidentiality;
- h) Monitor and control the social performance of the Project activities as defined in the Project documents; namely ESCP;
- i) Ensure (including close monitoring and supervision), in coordination with the Supervision Consultants, that the commitments given in the ESA Reports and other relevant management plans (Traffic Management Plans, Community Health and Safety Plans, etc.) are finalized, approved and implemented on the field as scheduled;
- j) Support the PIUs for preparing and presenting Quarterly Progress Reports to the World Bank, to document the social issues within the scope of the construction and compliance activities completed during the period and to track the resolutions of any issues that may occurred, for all sub-projects under implementation;
- k) Assist the PIUs in the preparation of social assessment issues of tender documents for the coverage of social risks and their management; in particular, support the relevant stakeholders

in the finalization of the environmental, social, health and safety (ESHS) qualification criteria in the bidding documents;

- l) Conduct site visits for the assessment of the social issues of the Project; assist/participate in audits and monitoring missions conducted by the World Bank or any other authorities and other implementing agencies;
- m) Monitor and supervise the implementation of SEPs and all engagement activities conducted by implementing agencies and provide recommendations to PIU teams on any issues that would require additional measures to be taken for communicating project related issues to stakeholders;
- n) Monitor land acquisition activities to ensure that land acquisition activities are executed in line with all relevant national legislation and ESS5.
- o) Ensure that all approvals/licenses are in place prior to carrying out the project activities and make sure all the records are kept accurately including the permits collected by the Contractor/s;
- p) Provide guidance to the PIU management and personnel for achieving compliance with all applicable ESF social standards and requirements;
- r) Plan, organize and implement stakeholder engagement activities including stakeholder consultation meetings, as per SEP in a timely and effective manner;
- s) Revise POM in cooperation with PMU as needed;

## **5. Duration and Location of Employment**

The services will be required on a full-time basis for an expected duration of 42 months. The Individual Environmental Consultant is expected to commence work from July 2025, with two months' probation period and a renewable 1-year contract, if performance is satisfactory.

The position will be based in ILBANK Headquarter as a member of the Project Management Unit and the Environmental Specialist will be expected to travel to civil works sites, other relevant sites and municipalities under the project throughout project implementation. The expected closing date of the project is December 31, 2028.

## **6. Reports**

The Consultant shall prepare, update technical parts of all progress reports and comment on any activity reports due to WB. He/she will fill in detailed time sheets on his/her activities and comply with his/her contract's requirements in terms of payment/time justification in the context of high accountability under IBRD financing. The reports prepared by the consultant will be submitted to ILBANK PMU.

## **7. Methodology**

The consultant will be hired in accordance with the World Bank's "Procurement Regulations for IPF Borrowers (November 2020) (Procurement Regulations)", i.e. as per the selection method, namely Selection of Individual Consultants. The contracted position will be the Environmental Expert of ILBANK PMU in Ankara. The contract will be signed between the ILBANK Department of International Relations or his designee and the consultant.

## **8. Application**

The application should include a CV in the following format in English.

**Attn: Mr. Turhan Atakan GÜLYURDU, Manager of Contract Management Unit**

ILBANK Directorate General

Department of International Relations

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## ANNEX I

### CURRICULUM VITAE

**Name of Staff** :  
**Profession** :  
**Date and Place of Birth** :  
**Civil Status** :  
**Home Address** :  
**Phone**        **home** :  
                     **mobile** :  
**E-Mail** :  
**POSITION APPLIED** :

### KEY QUALIFICATIONS

Specific experience in:

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### EDUCATIONAL BACKGROUND

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### PROFESSIONAL EXPERIENCES (Employment Record)

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- 
- 
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**Language Proficiency** :

1.	Excellent	Good	Poor
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Reading			
Writing			
Speaking			

2.	Excellent	Good	Poor
Reading			
Writing			
Speaking			

3.	Excellent	Good	Poor
Reading			
Writing			
Speaking			

**Computing Knowledge :**

Experience in:

- 
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**Membership of Professional Societies :**

**References and transcripts : AVAILABLE UPON REQUEST**

### **Certification**

I, the undersigned, certify that to the best of my knowledge and belief, this biodata correctly describes myself, my qualifications and my experience.

Signature

Date