

**REPUBLIC of TURKEY**  
**MINISTRY of ENVIRONMENT and URBANISATION**  
**ILBANK**

**REQUEST for EXPRESSIONS of INTEREST (RfEoI)**

for

**INDIVIDUAL CONSULTANTS**

The ILBANK, under the Ministry of Environment and Urbanization (MoEU), is a development and investment bank which is a special-budget incorporated company having a legal personality by provisions of private law. The aim of the ILBANK is to meet the financial needs of Local Authorities, as well as to develop projects for local joint services and provide consultancy & audit services.

The ILBANK, applies for financings from EU and the International Finance Institutions (WB, AFD, JICA, IsDB, EIB etc.) toward the cost of the several projects for municipal local services (the Projects). The Project Management Unit (PMU), formed under the body of Department of International Relations of the ILBANK, is responsible for the management and /or implementation of the Projects and the relevant coordination of all the stakeholders, within the framework of the Grant / Loan Agreements and Sub-financing Agreements. In order to strengthen the capacity of PMU, the ILBANK is recruiting individual consultants for the necessary consulting services (“the Services”) on the basis of the Projects.

The individual consultants (the Consultants) will join the Project Management Unit (PMU) of ILBANK, within its Department of International Relations in Ankara, to participate in the daily tasks and activities associated with the management of the Projects, in close collaboration with the General Directorate of ILBANK and Municipalities with Water & Sewerage Administration General Directorates (SKIs) as well.

The ILBANK intends to apply part of the proceeds for the recruitment of individual consultants that will cover the required Services in the following:

- I. Individual Procurement Consultant
- II. Individual Technical Consultant
- III. Individual Financial Consultant
- IV. Individual Transportation Consultant

- V. Individual Monitoring and Evaluation Consultant
- VI. Individual Social Consultant
- VII. Individual Energy Consultant
- VIII. Individual Communication and Visibility Expert
- IX. Individual Environmental Expert
- X. Individual OHS Expert

The Terms of References (ToR) for the essential Services will be sent to the selected applicants.

The consultants will be hired on a need basis according to the scope of the projects ; and, oneyear renewable contracts will be signed with the selected Consultants.

The ILBANK now invites eligible the Consultants to indicate their interest in providing the Services. In their resumes, interested applicants (who has minimum 5 years experience in his profession) must provide information evidencing that they are qualified and experienced to perform the expected Services; similar services shall be considered when ranking the applications. Determination of the similarity of the experiences will be based on: (i) the nature of the services performed; (ii) the technical area of expertise; (iii) the application of international donors procedures; (iv) the location and, when applicable, (v) the sector.

The selection criteria and methodology for each of Consultants shall be found in the provided Terms of Reference (ToR) documents.

Expressions of interest (EoI) including resumes (CVs) in Turkish and English together with

- References and
- one-page application letter (mentioning the reason why the applicant would like to work in this position for ILBANK)

which should be submitted via e-mail in the due time for a successful application. The reference number of the Services applied for, should be specified both in the resumes and the subject email.

Further information is available at the address below during office hours from 10:00 a.m. to 4:00 p.m. local time.

Ministry of Environment and Urbanization

General Directorate of ILBANK

Department of International Relations

**Attention:** Turhan Atakan GÜLYURDU

Manager of Contract Management Unit

**Adress:**

Emniyet Mahallesi Hipodrom Caddesi No:9/21

Yenimahalle /ANKARA / TURKEY

Tel: 0312 508 79 05

Fax: 0312 508 79 48

**E-mail:**

[pybsatinalma@ilbank.gov.tr](mailto:pybsatinalma@ilbank.gov.tr)

**Web-site:**

<https://www.ilbank.gov.tr>

## CURRICULUM VITAE

PHOTO

Name of Staff :  
Profession :  
Date and Place of Birth :  
Civil Status : Home Address :  
Phone home :  
mobile :  
E-Mail :  
POSITION APPLIED :

### KEY QUALIFICATIONS

Specific experience in:

- ☐
- ☐
- ☐
- ☐

### EDUCATIONAL BACKGROUND

- ☐
- ☐
- ☐
- ☐

### PROFESSIONAL EXPERIENCES

(Employment Record)

- ☐
- ☐
- ☐

### EXPERIENCE IN THE IFIs FINANCED PROJECTS

(Employment Record)

Duration / Position	Project Name

Language Proficiency :

1.	Excellent	Good	Poor
Reading			
Writing			
Speaking			

2.	Excellent	Good	Poor
Reading			
Writing			
Speaking			

3.	Excellent	Good	Poor
Reading			
Writing			
Speaking			

Computing Knowledge :

Experience in:

- ☐
- ☐
- ☐
- ☐

Membership of Professional Societies : References and transcripts : AVAILABLE UPON  
REQUEST

Certification

I, the undersigned, certify that to the best of my knowledge and belief, this biodata correctly describes myself, my qualifications and my experience.

Signature

Date