



*This project is co-financed by the European Union and
the Republic of Turkey*



**MUNICIPAL SERVICES
PROJECT**

Selection of Consultants Request for Expressions of Interest

Employer: ILBANK

Consulting Services for: Consultancy Services for Execution
of the Communication Strategy (AFD C&V3)

Funds from: Agence Française de Développement (AFD) by
delegation of the European Union Facility for Refugees in Türkiye

May 2022



**T.C. ÇEVRE, ŞEHİRCİLİK VE
İKLİM DEĞİŞİKLİĞİ BAKANLIĞI**



ILBANK
TÜRKİYE'NİN YAPICI GÜCÜ



AFD
AGENCE FRANÇAISE
DE DÉVELOPPEMENT

TÜRKİYE

ILBANK

MUNICIPAL SERVICES PROJECT

Consultancy Services for Execution of the Communication Strategy (AFD C&V3)

CONSULTING SERVICES

Expressions of Interest

İLBANK is the beneficiary of financing under the FRiT II program of the European Union (EU) for the implementation of the Municipal Services Project (“the Project”), which has the objective to reinforce infrastructures in drinking water, wastewater and solid waste systems in eight provinces of Turkey with a high influx of Syrians under Temporary Protection (SuTP). The EU fund is managed by Agence Française de Développement (AFD) which in turn avails it to İller Bankası A.Ş. (“İLBANK”). Additionally, AFD contributed with a loan financing to the project. İLBANK is responsible for the implementation of the project in collaboration with the final beneficiaries of the Project, i.e. the municipalities and affiliated utilities (water and sanitation operators/”su ve kanalizasyon idareleri”) of the 8 provinces where the Project is implemented (the content of the Project can be seen in Appendix 1 below).

The consultant shall implement the communication and visibility plan of the Municipal Services Project, in accordance with a Communication and Visibility Strategy already prepared by ILBANK. The Project covers several sub-projects (presented in the Appendix 5 below) in drinking water, wastewater, and solid waste infrastructures in eight provinces (Adıyaman, Gaziantep, Hatay, Kilis, Malatya, Mardin, Mersin, Sanliurfa) for 12 final beneficiaries. The objective of the service is to achieve maximum visibility of the Project in all areas of communication, including online and printed media, TV and radio in the eight provinces of the project, as well as in nationwide media channels. The service provider will create the multimedia content and disseminate it to specified target groups of the Project. The service provider will also organize targeted PR events both at local and central level (Ankara). The service will continue until mid-2025.

The service provider shall deliver the services in close coordination with ILBANK and AFD, according to the project's scope and objectives, on time, within budget and according to EU, AFD and ILBANK's guidelines.

Some of the activities the consultancy will be expected to carry out will include, but not be limited to, the following:

- Review, plan and propose communication and visibility activities in line with the Strategy within the allocated budget.
- Create an effective management system for the implementation of the services.
- Establish an effective system for content creation in each of the eight provinces of the project with the support of various local stakeholders including municipalities and affiliated utilities.
- Plan content, develop, reproduce, and disseminate appropriate communication and visibility materials such as informative materials, promotional/visibility materials, and audio-visual materials.
- Develop the appropriate strategic messaging to guide stakeholder engagement.
- Disseminate information to stakeholders on the project's progress through relevant digital and non-digital media.
- Write and distribute news releases to local, national, and international media.

- Develop, execute and advertising and promotional campaigns.
- Establish and manage the Municipal Services Project information sharing system, including website and social media channels.
- Implement and coordinate the various communication and visibility activities in consultation with ILBANK, AFD and local teams.
- Report on communication and visibility progress on each local project and overall Municipal Services Project to ILBANK and AFD through regular updates.

Develop and launch an awareness raising campaigns to raise the awareness of the public towards issues related to climate change and the importance of water and solid waste management.

Available documents that will be delivered to the retained service provider after signature of contract, are as follows:

- 1) Communication and Visibility Strategy (including Action Plans for each province, SWOT Analysis for each province, and Activity List)
- 2) Public Survey Field Report
- 3) Visual Identity Guideline of the Municipal Services Project

The Consultant's Services will be implemented as Lump-Sum.

Location of Services

The Consultant will be based in Turkey. Frequent meetings will need to be made in Ankara with contracting authority ILBANK. Moreover, content creation and communication activities in Adıyaman, Gaziantep, Hatay, Kilis, Malatya, Mardin, Mersin, Şanlıurfa will need an effective presence in these cities (this may also be assured by frequent travel).

I. Rehabilitation of Adıyaman Centrum Drinking Water Networks Project

Adıyaman's city center has a total population of 274,000 people. This sub-project aims at replacing the whole city center's drinking network.

The Adıyaman Municipality will be the sub-project owner.

II. Construction and Improvement of Adıyaman Centrum Stormwater Network Project

Adıyaman's city center's wastewater collection network has been designed and constructed as a separate system in the 1980s. Since the stormwater drainage network does not cover the whole city (<40%), the wastewater network is used for stormwater drainage at places where stormwater network does not exist. Therefore, at present, the wastewater network operates as a combined system in most of the locations, affecting the performance of the city's wastewater treatment plant (WWTP), which has a capacity of 33,000 m³/day. Indeed, rainwater was not taken into consideration when designing it: the flow may be 3 times higher than the average flow during heavy precipitations and exceed installed capacity of the WWTP so that the excess has to be by-passed and released without treatment in the environment.

Thus, to reduce the occurrence and risk of flooding in the city, and to allow for the wastewater service to fully function, the Sub-Project will include the construction of 100 km of stormwater network including 4,672 street inlets and 23 discharge structures.

Adıyaman Municipality will be the sub-project owner.

III. (Malatya) Battalgazi-Yeşilyurt Drinking Water Network

Rehabilitation and District Metering Areas (DMA) Construction Work Project

Malatya is the 28th most populated city in Türkiye – its central districts accounting for approximately 650,000 people including 30,000 registered Syrian refugees (~5%).

The Sub-Project targets two old central districts, Battalgazi and Yeşilyurt, where population is high, covering 9 district metered areas (DMAs) out of 83. The Sub-Project is part of a broader strategy undertaken by MASKI to renew its whole drinking water network in both districts (Battalgazi and Yeşilyurt), in a context of high NRW rates (~50%); this is especially crucial in the Sub-Project's area, where some of the 9 targeted DMAs show NRW rates more within the range of 55-75%. The overall objective of MASKI is thus to reduce NRW to 30% by 2023, as requested by regulation no30874, through the creation of DMA zones and the replacement of existing old pipes, which are 25 to 30 years old.

The Sub-Project will consist

- ☐ in laying 311 km drinking water pipes (mostly in ductile iron and PVC) in the 9 targeted DMA areas, and
- ☐ replacing 34480 existing house connections..

The sub-project owner will be MASKI.

iv. (Malatya) Rehabilitation and Construction of Battalgazi -Yeşilyurt Sewerage Network Project

Malatya is the 28th most populated city in Türkiye – its central districts accounting for approximately 650,000 people including 30,000 registered Syrian refugees (~5%). The SubProject targets two old central districts, Battalgazi and Yeşilyurt; Gündüzbey, Yakınca, Bostanbaşı and Yeşilyurt Neighborhoods, Dilek, Yaygın Çamurlu and Konak Neighborhoods. Today, 97% of the residential area in the central districts has connection to wastewater network and collected wastewater is delivered to Malatya's Advanced Biological Wastewater Treatment Plant (133,629 m3/d, put into service in 2004).

However, the existing wastewater infrastructure has aged and cannot handle additional population and development in Malatya. The objective of the Sub-Project is therefore to expand and upgrade the exiting wastewater network, through the laying of new wastewater pipes and the construction of new connections

The Sub-Project will include.

- ☐ Construction of about 127 km sewerage line
- ☐ 2830 connections

Planned among the short-term investments of MASKI, an additional WWTP discharge line project is conditionally included under this Sub-Project. Details about the project will be revealed after the design works are completed.

The sub-project owner will be MASKI.

v. Extension of Kilis (Centrum) Drinking Water Network Project

The selected sub-project is meant to allow Kilis to construct water distribution network pipes in newly developed areas, including around 1,500 new house connections.

Kilis Municipality will be the sub-project owner.

vi. Construction and Improvement of Kilis (Centrum) Sewerage

Network Project

The sewerage system of Kilis City is insufficient to cope with the current population increase. The sub-project, which implies the construction of wastewater collection lines including sewer connections.

Kilis Municipality will be the sub-project owner.

VII. (Kilis) Construction and Improvement of Elbeyli Package Wastewater Treatment Plant (PWWTP) + Sewerage Network Project

Elbeyli is a small district in Kilis province having population of 1,920 people. The current wastewater network was laid down without proper design or engineering practice, causing many operation problems. In both cases, the sub-project aims at constructing a new sewerage system. The sub-project will include a package wastewater treatment plant.

Elbeyli Municipality will be the sub-project owner for their respective location.

VIII. (Kilis) Construction and Improvement of Polateli Package Wastewater Treatment Plant (PWWTP) + Sewerage Network Project

Polateli is a small district in Kilis province having population of 1,011 people. The current wastewater network was laid down without proper design or engineering practice, causing many operation problems. In both cases, the sub-project aims at constructing a new sewerage system. The sub-project will include a package wastewater treatment plant.

Polateli Municipality will be the sub-project owner for their respective location.

IX. (Gaziantep) Upgrade/Improvement of Alleben Left Shore Collector Line Project

The main purpose of this sub-project is to link new extended settlements (including Yamaçtepe) to the WWTP in the Gaziantep city center, meant to service the fast growing population of the city. In the downstream part of Alleben creek left shore, the main collector overflows in rainy weathers. Considering the age of the existing Alleben collector, capacity and increasing high density areas in the Centrum, GASKİ decided to build a new collector parallel to the existing one (to be ultimately operated together).

GASKİ will be the sub-project owner.

X. (Gaziantep) Construction and Improvement of Yamaçtepe Sewerage and Stormwater Networks Project

Yamaçtepe is a 3,300 ha newly zoned area for housing, located in the city center of Gaziantep. The objective of this sub-project is (i) the construction of stormwater network including more than 20 discharge structures; (ii) the construction of sewerage network pipes.

The sub-project owner will be GASKİ.

XI. (Gaziantep) MBT (MBT = Mechanical Biological Treatment) and

Biogas Production Facility - Capacity Increase (2nd Stage) Project (2nd Stage)

The Gaziantep Metropolitan Municipality (GMM) plans to implement the second stage of Mechanical Biological Treatment & Biogas Production Plant. The project aims to:

1. Increase the capacity of its current mechanical-biological sorting equipment
2. Build a RDF (Refuse Derived Fuel) production unit
3. Increase the capacity of biomethanization unit (anaerobic digestion) & install CHP (combined heat and power) unit

Gaziantep Metropolitan Municipality will be the sub-project owner.

xii. Construction of 3rd Stage of Gaziantep Nizip Solid Waste Landfill, Construction of Mechanical Recycling Unit and Rehabilitation of Dump Sites Project

The Gaziantep Metropolitan Municipality (GMM) plans to implement Nizip solid waste landfill (3rd stage), mechanical recycling and (if feasible) RDF production unit, and rehabilitation of dumpsites (the project). The project consists of;

1. The third phase of the Nizip landfill; including rehabilitation of existing Lot 2 in the life span of project
2. A mechanical separation unit and (if feasible) a RDF (refuse derivedfuel) unit
3. The rehabilitation of the old dumpsites namely Islahiye, Nurdağı, Yavuzeli, Araban
4. Design work for the entire site
5. An appropriate leachate treatment option and biogas recovery unit (to be financed by gasoperator)

Gaziantep Metropolitan Municipality will be the sub-project owner.

xiii. Rehabilitation and Extension of Mardin (Centrum) Drinking Water Network Project

With 116,000 inhabitants, Mardin is a mid-size city in the South-East of Türkiye. The sub-project is basically a replacement of the whole city's drinking water distribution network, which currently presents a NRW rate as high as 70%; this will allow MARSU to meet the increasing water demand, following the arrival of Syrian refugees (21% of total population) and the extension of its service area. Water distribution network pipes will be laid, and house connections will be replaced or added, new reservoirs will be constructed and the existing reservoirs will be rehabilitated.

MARSU, which will be the sub-project owner,

xiv. (Sanliurfa) Construction and Improvement of Suruç Sewerage and Stormwater Networks Project

Suruç, which is located in the South of Sanliurfa, near the Syrian border, is one of the highest Syrian-hosting towns in Türkiye. Suruç hosts 70,000 Syrian refugees, which is more or less equal to the host population of the town, so that its existing combined sewerage system is insufficient to cope with the current population increase. Furthermore, there are frequent flooding in Suruç city center due to the limited stormwater collection system.

The sub-project owner will be ŞUSKI.

xv. (Sanliurfa) Construction and Improvement of Birecik Sewerage Network and Wastewater Treatment Plant Project

Birecik is a district located in the west of the province of Sanliurfa, which hosts around 11,500 Syrians (11% of sub-project area population).

The sub-project consists in constructing a new sewerage network.

Currently, around 20% of Birecik's population uses septic wells, which are in poor condition, whereas the rest uses a sewerage system, insufficient both in terms of size and environmental norms, as it discharges the collected wastewater to an Euphrates creek without proper treatment. The sub-project consists in constructing a new WWTP in the district of Birecik, with a capacity of 15,200m³/day.

The project is assumed to be very positive from an environmental perspective as it will put an end to discharges of untreated sewerage in the Euphrates River. Nonetheless, it had to be noted that it has been considered as presenting important environmental risks, given its transboundary context, will be monitored applying international conventions and best practices.

The sub-project owner will be ŞUSKI.

xvi. (Sanliurfa) Construction of Viranşehir-Ceylanpınar Integrated Solid Waste Management System Project

The Sanliurfa Metropolitan Municipality (SMM) plans to implement Viranşehir-Ceylanpınar Integrated Solid Waste Management Project. The project area covers two districts (Viranşehir and Ceylanpınar). The project will be located in Ceylanpınar District for the integrated solid waste facility and the regional disposal site, and in Viranşehir District for the transfer station. The project consists of:

1. Improved waste collection services
2. Construction Solid Waste transfer Station in Viranşehir
3. Waste treatment
4. Waste disposal
5. A leachate treatment plant, and a flaring system will also be installed
6. Two existing old wild dumpsite areas in Viranşehir and Ceylanpınar will be rehabilitated

Sanliurfa Metropolitan Municipality will be the Project Owner.

xvii. (Mersin) Rehabilitation and Extension of Mezitli Drinking Water Network Project

Mezitli is a district of Mersin province, in the city center, with a population of approximately 169,000 people. Historically it is a neighborhood of secondary residences that has become one of the main areas of settlement for Syrian refugees living in Mersin;

The sub-project consists in a total renovation of the network (construction of distribution network, transmission main, reservoirs and pumping stations), with the aim of satisfying water demand while reducing leakage.

MESKI will be the sub-project owner.

xviii. (Mersin Construction and Improvement of Akdeniz District Toroslar-Kazanlı and Homurlu Neighborhood Sewerage Network Project)

In the scope of the project, a new sewerage network should be constructed based on sound engineering practices.

The Sub-Project will consist in the construction of approximately 67km of sewage network, including around 3,000 house connections.

The treated effluents will be connected to the existing Karaduvar WWTP.

MESKI will be the Project Owner.

xix. (Mersin) Construction and Improvement of Erdemli District Tömük-Arpaçbahşiş Neighborhood Sewerage Network, WWTP and Deepsea Outfall Discharge Project

In the scope of the project, it is aimed the construction of;

- (i) a wastewater network of approximately 50km, including 6 pumping stations and about 1,700 parcel connections,
- (ii) a WWTP with advanced biological treatment and a capacity of 23,000m³/day as a first stage (2035),
- (iii) a deep-sea discharge outlet, on the basis of the total capacity projected for stage 2 (2050), with an expected length of 544 m on the coast (between the pumping station and the sea) and 2,000 m in the sea.

MESKI will be the Project Owner.

xx. (Hatay) Construction and Rehabilitation of Dörtüol Drinking Water Network Proje

The drinking water network in Dörtüol has reached its economic life span; the non-revenue water (NRW) rate in the project's area is above 50%, and should reach 25% after the project's implementation, according to HATSU's estimates. The network currently consists of PVC and cement-asbestos pipes, which frequently burst; some of the transmission lines also need to be replaced.

The Project Owner will be HATSU.

ILBANK hereby invites Applicants to show their interest in delivering the Services described above.

This Request for Expressions of Interest is open to:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Consulting firms | <input type="checkbox"/> Individual consultants |
| <input type="checkbox"/> NGOs | <input type="checkbox"/> Joint Venture between NGO(s) and consulting firm(s) |

Eligibility criteria to AFD financing are specified in sub-clause 1.3 of the "Procurement Guidelines for AFD-Financed Contracts in Foreign Countries", available online on AFD's website: <http://www.afd.fr>.

The Applicant shall submit only one application, either in its own name or as a member of a Joint Venture (JV). If an Applicant (including any JV member) submits or participates in more than one application,

those applications shall be all rejected. However, the same Subconsultant may participate in several applications.

If the Applicant is a JV, the expression of interest shall include:

- a copy of the JV Agreement entered into by all members,
- or
- a letter of intent to execute a JV Agreement, signed by all members together with a copy of the Agreement proposal,

In the absence of this document, the other members will be considered as Subconsultants.

Experiences and qualifications of Subconsultants are not taken into account in the evaluation of the applications.

- **Specific Content of the Application and Evaluation Criteria**

Interested Applicants must submit an Expression of Interest (Eol) written in English Language and shall provide the following information:

- (i) Cover Letter, comprising the firm's name, address, contact person, telephone, fax and email if applicable mention the association for this project with a letter of authorization to sign the Eol.
- (ii) Presentation of firms showing the firm's main activities, year of establishment, number of permanent staff and part-timers, fields of expertise, yearly turnover **for the previous 3 years (2019-2021)** and client references (name, address, telephone number, email address of client, **(presentation max. 3 pages per company, without brochures)**, as well as the list of its ongoing projects (including the name of experts mobilized). In case of an association, it must include clear statements regarding the nature and type of the association as well as the competence and responsibilities of each association member.
- (iii) Statements and Declarations :
 - Declaration of Association – presenting the intended contractual arrangement between the joint venture members and/or sub- consultants, nominating the lead consultant and including letters of intent of participating firms (in case of sub-contractors a fax copy of such letter of intent is sufficient) as described above, with regards to JV arrangements. In case of a Joint Venture (JV), all members of the JV will be evaluated jointly for the purpose of short listing and shall be jointly and severally liable for the assignment and shall sign the contract in case award is made to that JV group.
 - Statement of Integrity signed following the template in Appendix 3.
 - Statement of Undertaking on Security following the template in Appendix 4.
- (iv) List of Project References; the references on assignments in the communication and visibility sector of a similar size and nature **not older than 10 years** (from submission date of the REol) must be provided in order to satisfy the criteria defined in the **table A** below. WB format can be used for the submission of references-Appendix 2. This list shall include the value of consulting services and value of works, content and number of staff involved in the contract, name of the Client, name of partners for contract execution and share of services, source of financing, type of services provided, contract commencement and completion dates, brief description of the contract.

- (v) Brief CV of Applicant's staff (CV of the experts requested below for these services) who could provide the envisaged services (**max. 3 pages per CV**), in order to satisfy the criteria defined in the table below. This list shall allow a profound judgement on the consultants' general ability to provide the required personnel having the specific experience for the project in case of an offer. EU format can be used for the submission of the CV's)

At this stage, it is expected that the Services will require minimum, below mentioned Key Experts:

Key Experts	No
Team Leader	1
Communication Specialist	1
PR Specialist	1
Non Key Experts	
Journalism, Public Relations, Event Planning and Management, Creative Design, Digital Communication (Social Media and Web), Media Analyst, Audio-visual Production, Publications, Promotion, Content Creation	

Interested Applicants are requested to submit concise, clear, but substantial documents and to adhere to the above structure compliance with this invitation. Any surplus of information not specific to the material requested will not be considered.

Only Applicants having submitted the necessary documents listed above will be evaluated. Specific evaluation criteria and their individual weight are presented in the following **table A**:

	Criteria	Points
1.	Evidence of relevant experience gained by consultants during the last 10 (ten) years(experience of the firm)	75
1.1	Experience in handling similar projects (communication and visibility, PR, media relations, formulating and managing communication and visibility implementation plans in cost-effective manner) projects (a minimum 2 reference projects) with key-focus on the following activities (technical): <ol style="list-style-type: none"> 1. Having experience in content planning, developing reproduction and dissemination of appropriate communication and visibility materials 2. Having experience in campaigning, event management and project execution 3. Having experience in developing media relations 4. Having experience in conducting social and promotional campaigning 	15 15 15 15
1.2	Experience with working conditions in the Project region Experience on projects financed by international donors such as AFD, the World Bank, the EU, etc.	5 10
2.	Assessment of available technical staff, in the company, with expertise relevant (Journalism, Public Relations, Event Planning and Management, Creative Design, Digital Communication, Media Analysis, Audio-visual Production, Publications, Promotion, Content	20

	Criteria	Points
	Creation) to the scope of works, based on the CVs/resumes provided. <i>Please note that the precise definition of the expertise of the experts will be mentioned in the Request for Proposals which will be delivered to the shortlisted companies.</i>	
3.	Assessment of financial capacity based on the average annual turnover	5
	Total	100

Among the submitted applications, ILBANK will shortlist a maximum of six (6) Applicants, either all the Applicants passing the minimum threshold which is **70 points** or the six highest-ranked Applicants if more than six (6) Applicants are above the minimum threshold define above. The Request for Proposals to carry out the Services shall be sent to these shortlisted Applicants.

The Employer is not bound to select any applicant. Interested consultants may obtain further information from the e-mail address below during office hours from 10.00 to 16.00 hours (local time).

Expressions of interest must be delivered to the e-mail address below by 26/05/2022 at 16:00 hrs (local time). The Applications shall be only submitted by e-mail due to the COVID-19 pandemic and Letter of Application as well as with attached documents requested above (signed, stamped and scanned) shall be sent through the official e-mail of the Interested Consultants within the specified time. ILBANK will send an e-mail to the applicants within one day after the application due date in order to confirm that the expressions of interests have been received. ILBANK reserves the right to reject the applications received after the above-referenced date.

Attn: Mr. Özkan ÇÜÇEN, Manager of Contract Management Unit

ILBANK International Relations Department Contract Management Unit

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Appendix 1

CONTEXT OF THE PROJECT

As a result of increased migration flows, mainly due to the Syrian conflict, Türkiye hosts the largest refugee population in the world, almost 4 million people, of whom about 3.6 million are registered Syrians under Temporary Protection (SuTPs). The EU's Facility for Refugees in Türkiye (FRiT) aims to help Türkiye meet the immediate humanitarian and development needs of refugees and their host communities. On 28 June 2018, the European Council approved the launch of the second tranche of the Facility, with a budget of EUR 3 billion ("FRIT 2"). Of this amount, EUR 380 million has been earmarked for municipal infrastructure, notably in the water and sanitation sector. AFD was selected on the basis of a proposal submitted in the framework of a call for expressions of interest.

OBJECTIVES AND CONTENT OF THE PROJECT

The overall objective of the Programme was to participate in the improvement of the living conditions of host communities and Syrian refugees in the South-East of Türkiye in terms of access to water and sanitation services. The scope of the Project (*Municipal Services Project*) has been extended to include solid waste management, based on priority action areas. The specific objectives are as follows:

The specific objectives are as follows:

- (i) Provide access for host communities and SuTPs to safely managed drinking water, wastewater and solid waste services.
- (ii) Participate in the protection of the region's environment and, in particular, of its resources in fresh water, under stress due to climate change.
- (iii) Contribute to the mitigation of greenhouse gas emissions through an improved management of municipal solid waste and wastewater.
- (iv) Support the municipalities and SKI's in achieving operational and financial sustainability in solid waste, water and sanitation services.

The specific objectives (ii), (iii) and (iv) are essential to the first objective's sustainability.

The Project has three components:

- 1) Drinking water, wastewater, and solid waste infrastructure investments component, comprising several projects located in eight provinces (Adıyaman, Gaziantep Hatay, Kilis, Malatya, Mardin Mersin and Sanliurfa);
- 2) A technical assistance component, including in particular accompanying measures to improve the performance of water and sanitation and solid waste management operators (municipalities, metropolitan municipality water and wastewater administrations called "SKIs", and metropolitan municipalities for solid waste management), and to support ILBANK in on-granting and on-lending/loan management of the Project;
- 3) **Communication and visibility actions.**

STAKEHOLDERS AND MODUS OPERANDI

The final beneficiaries of the Project are, in fact, 12:

- 6 SKI in Gaziantep (GASKI), Hatay (HATSU), Malatya (MASKI), Mardin (MARSU), Mersin (MESKI) and Sanliurfa (SUSKI),
- 4 non-metropolitan municipalities (the centre of Kilis, the municipalities of Elbeyli and Polateli located in the province of Kilis and Adıyaman), which manage their water and sanitation services directly under their own management.

- 2 Metropolitan Municipalities; Gaziantep MM and Sanliurfa MM, which will own and operate solid waste management facilities

ILBANK, a public bank dedicated to the financing of municipal infrastructures, assumes the role of technical and financial intermediary and the functions of project management assistance to the municipalities / SKI. ILBANK has signed a financing agreement in 2020 with AFD to that end.

AFD is the main public institution for the implementation of the French Government International Development Cooperation policies. It is both a technical agency and a financial institution, providing loans, grants and technical assistance. AFD has started its operation in Türkiye in 2004. It has a main office in Istanbul and a liaison office in Ankara.

FINANCING

The Project is financed by a grant delegated to AFD from the European Union's FRIT 2 budget and loan from AFD.

Appendix 2

REFERENCE PROJECT

Assignment name:		Country:
Project location within country:		Professional staff provided by company: No. of staff (total): No. of person-months: Duration of assignment:
Name of client:		
Address:		
Start date: (month/year)	Completion date: (month/year)	Approx. value of services: Capital investment:
Name of associated company(ies) if any:		Person-months of professional staff from associated company(ies):
Name of senior staff (project director/coordinator, team leader) and their functions:		
Short description of project:		
Detailed narrative description of project:		
Services provided by company:		
Technical data:		

Appendix 3
(To be submitted with the application, signed and unaltered)
Statement of Integrity, Eligibility and Environmental and Social Responsibility

Reference of the bid or proposal _____ (the "**Contract**")

To: _____ (the "**Contracting Authority**")

1. We recognise and accept that *Agence Française de Développement* ("**AFD**") only finances projects of the Contracting Authority subject to its own conditions which are set out in the Financing Agreement which benefits directly or indirectly to the Contracting Authority. As a matter of consequence, no legal relationship exists between AFD and our company, our joint venture or our suppliers, contractors, subcontractors, consultants or subconsultants. The Contracting Authority retains exclusive responsibility for the preparation and implementation of the procurement process and performance of the contract. The Contracting Authority means the Purchaser, the Employer, the Client, as the case may be, for the procurement of goods, works, plants, consulting services or non-consulting services.
2. We hereby certify that neither we nor any other member of our joint venture or any of our suppliers, contractors, subcontractors, consultants or subconsultants are in any of the following situations:
 - 2.1 Being bankrupt, wound up or ceasing our activities, having our activities administered by the courts, having entered into receivership, reorganisation or being in any analogous situation arising from any similar procedure;
 - 2.2 Having been:
 - a) convicted, within the past five years by a court decision, which has the force of *res judicata* in the country where the Contract is implemented, of fraud, corruption or of any other offense committed during a procurement process or performance of a contract (in the event of such conviction, you may attach to this Statement of Integrity supporting information showing that this conviction is not relevant in the context of this Contract);
 - b) subject to an administrative sanction within the past five years by the European Union or by the competent authorities of the country where we are constituted, for fraud, corruption or for any other offense committed during a procurement process or performance of a contract (in the event of such sanction, you may attach to this Statement of Integrity supporting information showing that this sanction is not relevant in the context of this Contract);
 - c) convicted, within the past five years by a court decision, which has the force of *res judicata*, of fraud, corruption or of any other offense committed during the procurement process or performance of an AFD-financed contract;
 - 2.3 Being listed for financial sanctions by the United Nations, the European Union and/or France for the purposes of fight-against-terrorist financing or threat to international peace and security;
 - 2.4 Having been subject within the past five years to a contract termination fully settled against us for significant or persistent failure to comply with our contractual obligations during contract performance, unless this termination was challenged and dispute resolution is still pending or has not confirmed a full settlement against us;

- 2.5 Not having fulfilled our fiscal obligations regarding payments of taxes in accordance with the legal provisions of either the country where we are constituted or the Contracting Authority's country;
 - 2.6 Being subject to an exclusion decision of the World Bank and being listed on the website <http://www.worldbank.org/debar> (in the event of such exclusion, you may attach to this Statement of Integrity supporting information showing that this exclusion is not relevant in the context of this Contract);
 - 2.7 Having created false documents or committed misrepresentation in documentation requested by the Contracting Authority as part of the procurement process of this Contract.
3. We hereby certify that neither we, nor any of the members of our joint venture or any of our suppliers, contractors, subcontractors, consultants or subconsultants are in any of the following situations of conflict of interest:
- 3.1 Being an affiliate controlled by the Contracting Authority or a shareholder controlling the Contracting Authority, unless the stemming conflict of interest has been brought to the attention of AFD and resolved to its satisfaction;
 - 3.2 Having a business or family relationship with a Contracting Authority's staff involved in the procurement process or the supervision of the resulting Contract, unless the stemming conflict of interest has been brought to the attention of AFD and resolved to its satisfaction;
 - 3.3 Being controlled by or controlling another bidder or consultant, or being under common control with another bidder or consultant, or receiving from or granting subsidies directly or indirectly to another bidder or consultant, having the same legal representative as another bidder or consultant, maintaining direct or indirect contacts with another bidder or consultant which allows us to have or give access to information contained in the respective applications, bids or proposals, influencing them or influencing decisions of the Contracting Authority;
 - 3.4 Being engaged in a consulting services activity, which, by its nature, may be in conflict with the assignments that we would carry out for the Contracting Authority;
 - 3.5 In the case of procurement of goods, works or plants:
 - a) Having prepared or having been associated with a consultant who prepared specifications, drawings, calculations and other documentation to be used in the procurement process of this Contract;
 - b) Having been recruited (or being proposed to be recruited) ourselves or any of our affiliates, to carry out works supervision or inspection for this Contract.
4. If we are a state-owned entity, and to compete in a procurement process, we certify that we have legal and financial autonomy and that we operate under commercial laws and regulations.
5. We undertake to bring to the attention of the Contracting Authority, which will inform AFD, any change in situation with regard to points 2 to 4 here above.
6. In the context of the procurement process and performance of the corresponding contract:
- 6.1 We have not and we will not engage in any dishonest conduct (act or omission) deliberately intended to deceive others, to intentionally conceal items, to violate or vitiate someone's consent, to make them circumvent legal or regulatory requirements and/or to violate their internal rules in order to obtain illegitimate profit;
 - 6.2 We have not and we will not engage in any dishonest conduct (act or omission) contrary to our legal or regulatory obligations or our internal rules in order to obtain illegitimate profit;

- 6.3 We have not promised, offered or given and we will not promise, offer or give, directly or indirectly to (i) any Person who holds a legislative, executive, administrative or judicial mandate within the State of the Contracting Authority regardless of whether that Person was nominated or elected, regardless of the permanent or temporary, paid or unpaid nature of the position and regardless of the hierarchical level the Person occupies, (ii) any other Person who performs a public function, including for a State institution or a State-owned company, or who provides a public service, or (iii) any other person defined as a Public Officer by the national laws of the Contracting Authority's country, an undue advantage of any kind, for himself or for another Person or entity, for such Public Officer to act or refrain from acting in his official capacity;
- 6.4 We have not promised, offered or given and we will not promise, offer or give, directly or indirectly to any Person who occupies an executive position in a private sector entity or works for such an entity, regardless of the nature of his/her capacity, any undue advantage of any kind, for himself or another Person or entity for such Person to perform or refrain from performing any act in breach of its legal, contractual or professional obligations;
- 6.5 We have not and we will not engage in any practice likely to influence the contract award process to the detriment of the Contracting Authority and, in particular, in any anti-competitive practice having for object or for effect to prevent, restrict or distort competition, namely by limiting access to the market or the free exercise of competition by other undertakings;
- 6.6 Neither we nor any of the members of our joint venture or any of our suppliers, contractors, subcontractors, consultants or subconsultants shall acquire or supply any equipment nor operate in any sectors under an embargo of the United Nations, the European Union or France;
- 6.7 We commit ourselves to comply with and ensure that all of our suppliers, contractors, subcontractors, consultants or subconsultants comply with international environmental and labour standards, consistent with laws and regulations applicable in the country of implementation of the Contract, including the fundamental conventions of the International Labour Organisation (ILO) and international environmental treaties. Moreover, we shall implement environmental and social risks mitigation measures when specified in the environmental and social commitment plan (ESCP) provided by the Contracting Authority.
7. We, as well as members of our joint venture and our suppliers, contractors, subcontractors, consultants or subconsultants authorise AFD to inspect accounts, records and other documents relating to the procurement process and performance of the contract and to have them audited by auditors appointed by AFD.

Name: _____ In the capacity of: _____

Duly empowered to sign in the name and on behalf of¹: _____

Signature: _____

Dated: _____

¹ In case of joint venture, insert the name of the joint venture. The person who will sign the application, bid or proposal on behalf of the applicant, bidder or consultant shall attach a power of attorney from the applicant, bidder or consultant.

Appendix 4:

Statement of Undertaking - Security

We acknowledge that we remain responsible for the security of the staff and equipment we would mobilize to implement the Services envisaged in relation with the MUNICIPAL SERVICES PROJECT and that we have examined the security conditions and assessed the associated risks pertaining to the execution of such Services.

We undertake to implement security measures that are deemed necessary and sufficient to us to ensure the security of these staff and equipment.

[Signature]

[*insert name*], Company Director [*insert company name*]

Appendix 5: Sub-projects

Province	Project Owner (Final beneficiary)	Project Name
Adıyaman	Adıyaman Municipality	Rehabilitation of Adıyaman Centrum Drinking Water Networks Project (EU grant)
		Construction and Improvement of Adıyaman Centrum Stormwater Network Project (AFD loan)
Malatya	MASKİ	Battalgazi-Yeşilyurt Drinking Water Network Rehabilitation and District Metering Areas (DMA) Construction Work Project (EU grant)
		Rehabilitation and Construction of Battalgazi -Yeşilyurt Sewerage Network Project (AFD loan)
Kilis	Kilis Municipality	Extension of Kilis (Centrum) Drinking Water Network Project (EU grant)
		Construction and Improvement of Kilis (Centrum) Sewerage Network Project (EU grant)
	Elbeyli Municipality	Construction and Improvement of Elbeyli Package Wastewater Treatment Plant (PWWTP) + Sewerage Network Project (EU grant)
	Polateli Municipality	Construction and Improvement of Polateli Package Wastewater Treatment Plant (PWWTP) + Sewerage Network Project (EU grant)
Gaziantep	GASKİ	Upgrade/Improvement of Alleben Left Shore Collector Line Project (EU grant)
		Construction and Improvement of Yamaçtepe Sewerage and Stormwater Networks Project (EU grant)
	Gaziantep Metropolitan Municipality	MBT (MBT = Mechanical Biological Treatment) and Biogas Production Facility - Capacity Increase (2nd Stage) Project (EU grant)
		Construction of 3rd Stage of Gaziantep Nizip Solid Waste Landfill, Construction of Mechanical Recycling Unit and Rehabilitation of Dump Sites Project (AFD loan)
Mardin	MARSU	Rehabilitation and Extension of Mardin (Centrum) Drinking Water Network Project (EU grant)
Sanliurfa	ŞUSKİ	Construction and Improvement of Suruç Sewerage and Stormwater Networks Project (EU grant)
		Construction and Improvement of Birecik Sewerage Network and Wastewater Treatment Plant Project (EU grant)
	Sanliurfa Metropolitan Municipality	Construction of Viranşehir-Ceylanpınar Integrated Solid Waste Management System Project (AFD loan)
Mersin	MESKİ	Rehabilitation and Extension of Mezitli Drinking Water Network Project (EU grant)
		Construction and Improvement of Akdeniz District Toroslar-Kazanlı and Homurlu Neighborhood Sewerage Network Project (EU grant)
		Construction and Improvement of Erdemli District Tömük-Arpaçbaşı Neighborhood Sewerage Network, WWTP and Deepsea Outfall Discharge Project (AFD loan)
Hatay	HATSU	Construction and Rehabilitation of Dört Yol Drinking Water Network Project (EU grant)

